



Concord University Board of Governors
June 05, 2018 @ 1:00p.m.
University Point; Fellowship Hall

Members Present: Mr. David Barnette, Chair; Dr. Sally Howard; Mr. Richard Jarrell, Secretary; Dr. Brad Lane; Mr. William McKee, Vice Chair; Mr. Doug Maddy; Mr. Doug Moore; Ms. Layton Romano; Dr. Santina St. John

Member Absent: Mrs. Brittany Anderson; Mr. Brace Mullett; Mrs. Myra Susie Rogers

Call to Order and Determination of Quorum - A quorum being present, Mr. Barnette called the meeting to order at 1:01p.m.

Minutes of the March 20, 2018 & May 04, 2018 Meetings- Mr. McKee moved the approval of the both the March 20, 2018 and May 04, 2018 meeting minutes; Mr. Jarrell seconded; motion carried

A. **Academic Affairs Committee** – Mrs. Brittany Anderson, Chair- not in attendance.

1. **Dr. Peter Viscusi**, Provost and Vice President of Academic Affairs & Interim Dean of the College of Fine Arts, Humanities and Social Sciences.
2. **Dr. Cheryl Barnes**- *Associate Provost & Dean of Graduate Studies & Interim Dean of the College of Natural Sciences, Mathematics and Health.*

- **Action Item:** Approval of the Graduate Program Reviews for:
- Master of Arts in Health Promotion
 - Master of Arts in Teaching
 - Master of Education
 - Master of Social Work

The Board members indicated that they would like to take all of the Graduate Program Reviews as one action item; with no objection, the item was taken up as a whole.

RESOLVED, that the Concord University Board of Governors approves the Graduate Program Reviews for the Master of Arts in Health Promotion, The Master of Arts in Teaching, The Master of Education, and the Master of Social Work; Mr. Jarrell moved the motion; Mr. Maddy seconded; motion carried.

3. **Dr. Kathy Liptak**- *Assistant Provost & Director of Assessment & Interim Dean of the College of Professional Studies (No Report)*
4. **Mr. Chuck Elliott**, *Vice President of Information Technology and Chief Information Officer*
5. **Dr. Susan Williams**, *Director of the Beckley Center.* Dr. Williams was absent for the meeting. *(Not in attendance.)*

B. **Student Affairs Committee** – Mrs. Brittany Anderson, Chair

1. **Dr. Marjie Flanigan**, *Vice President of Student Affairs*
2. **Mr. Kevin Garrett**, *Athletic Director (Not in Attendance, Attending MEC Meeting)*
3. **Dr. Sarah Beasley**, *Retention Director*

C. External Affairs Committee – Mr. Richard Jarrell, Chair

1. **Mr. Jamie Ealy**, *Vice President for Enrollment Management*
2. **Mrs. Alicia Besenyei**, *Vice President of Advancement* – not in attendance.

➤ **Action Item:** Approval of the Naming of 302 Plymouth Street

RESOLVED, that the Concord University Board of Governors approve the Naming of 302 Plymouth Street the “John David Smith Center for Social Work Education”; The External Affairs Committee moved the motion; Dr. Howard seconded although no second was needed; motion carried.

D. Finance and Facilities Committee – Mr. Bill McKee, Chair

Due to the nature of the action item on salary and wage increases from the Executive Committee, Mr. McKee requested that it be taken up prior to the action item on Capitol and Operating Budgets. There being no objection; the Board moved on to the action item on Salary and Wage increases.

➤ **Action Item:** Approval of Salary and Wage Increases for FY2019

RESOLVED, that the Concord University Board of Governors approves the promotion increases, equity adjustments, and funding of market-based compensation for 2018-2019 to bring salaries and wages into the salary range for each position, and to implement general and/ or performance-based increases or awards as proposed and recommended by the President. The Executive Committee moved the motion; no second being needed; motion carried.

1. **Dr. Chuck Becker**, *Vice President of Business and Finance*

➤ **Action Item:** Approval of Capital and Operating Budgets for FY 2019

RESOLVED, that the Concord University Board of Governors approves the Capital and Operating Budgets for FY 2019 as presented; Mr. Jarrell moved the motion; Mr. Maddy seconded; motion carried.

2. **Mr. Rick Dillon**, *Vice President of Administration.*

E. Possible Executive Session to discuss personnel matters.

Pursuant to State Code§6-9a-4, Mr. Moore moved to go into executive session to discuss a personnel matter; Mr. Maddy seconded; motion carried. Executive Session began at approximately; 3:30p.m.

Mr. Maddy moved to rise from Executive Session, Mr. McKee seconded; the Board rose from Executive Session at 4:30 p.m.

F. Executive Committee – Mr. David Barnette, Chair

1. **Mr. David Barnette**, *Chair*

➤ **Action Item:** Review and Acceptance of the Presidential Evaluation and FY 2019 Goals

RESOLVED, that the Concord University Board of Governors reviewed and accepts the Presidential evaluation and FY 2019 Goals as presented; The Executive Committee moved the motion; The Board indicated that the Chairman was charged to make noted amendments to the final document; no second needed; motion carried.

2. **Mr. Dan Fitzpatrick**, *Director of Human Resources*

- **Action Item:** Approval of the Intent to Plan a Policy on Shared Governance

RESOLVED, that the Concord University Board of Governors approves the Intent to Plan a Policy on Shared Governance; Mr. Jarrell moved the motion with the understanding that the conversation regarding the policy would take place after the students, staff and faculty are back on campus; Mr. Maddy seconded; motion carried.

- **Action Item:** Approval of the Intent to Plan a Policy on Sensitivity to Chemicals

RESOLVED, that the Concord University Board of Governors approves the Intent to Plan a Policy on Sensitivity to Chemicals; Dr. St. John moved the motion with the understanding that the conversation regarding the policy would take place after the students, staff and faculty are back on campus; Mr. Maddy seconded; motion carried.

- **Action Item:** Approval of the Designation of Hot Jobs

RESOLVED, that the Concord University Board of Governors approves the Designation of Hot Jobs; Mr. Maddy moved the motion; Mr. Moore seconded; after some discussion Mr. Maddy withdrew his motion and the action item was tabled until the August 28, 2018 meeting. During the August 28, 2018 meeting. Mr. Fitzpatrick was asked by the Chairman to supply a more detailed list and rationale for what the Designation of Hot Jobs would involve. ; Motion Tabled.

- **Action Item:** Approval of the 2018-2019 BOG Meeting Dates

RESOLVED, that the Concord University Board of Governors approves the 2018-2019 BOG Meeting Dates; Mr. Moore moved the motion; Dr. Howard seconded; motion carried.

- **Action Item:** Election of Officers for 2018-2019

RESOLVED, that the Concord University Board of Governors moves to amend the BOG Bylaws to allow a Second Vice Chair. Mr. McKee moved the motion; Mr. Moore seconded; motion carried.

Mr. Barnette relinquishes the Chair to Mr. McKee for the discussion on the Election of Officers. Mr. McKee accepted.

RESOLVED, that the Concord University Board of Governors approve the election of officers as follows: Mr. Jarrell moved that Chairman Barnette be nominated for continued service as Chair, Mr. Maddy seconded; no other nominations were made; motion carried. Mr. Maddy moved that Mr. McKee be elected to continue to serve as Vice Chair of the Board, no other nominations were made; motion carried. Mr. McKee moved that Mr. Jarrell continue to serve as Secretary for the Board of Governors, no other nominations were made; motion carried. Mr. Barnette and Mr. McKee discussed the need to elect a Second Vice Chair. Mr. Jarrell nominated Dr. Brad Lane; Mr. Maddy seconded; no other nominations were made; motion carried.

3. **Dr. Kendra Boggess, President**

Action Item: Approval of Emeritus Status Nominations for:
Mrs. Carolyn Cox
Mrs. Lynn Hill
Dr. Marjie Flanigan

RESOLVED, that the Concord University Board of Governors approves the Emeritus Status for the following retirees: Mrs. Carolyn Cox, Mrs. Lynn Hill and Dr. Marjie Flanigan; Mr. Jarrell moved the motion; Mr. Maddy seconded; motion carried.

There being no further business, the meeting was adjourned at 5:00 p.m.

David Barnette, Chairman

Richard Jarrell, Secretary

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