



Regular Meeting  
Concord University Board of Governors  
Teleconference  
February 17, 2009  
10:00 p.m., The Concord Room  
Marsh Hall 201A

Members present: Mrs. Wilma Anderson; Mr. Lane Bailey, Vice Chair; Mr. Frank Blackwell; Dr. Hugh Campbell; Ms. Akeya Carter-Bozman; Mr. J. Franklin Long, Chair; Mr. John Mendez; Ms. Amy Pitzer; Mr. R.T. "Ted" Rogers; Mrs. Margaret Sayre, Secretary

Call to Order and Determination of Quorum - A quorum being present, Mr. Long called the meeting to order.

Swearing in of Brace Mullett - Mr. Long swore in Brace Mullett, appointed to the Board by Governor Manchin December 28, 2008.

Approval of the Minutes of the December 9, 2008 Meeting – Ms. Pitzer moved for the approval of the December 9, 2008 minutes; Mr. Rogers seconded; motion passed.

Audit Report – Mr. Chris Deweese presented a summary of the audit report by Suttle and Stalnaker. The University received an unqualified opinion, the best opinion an institution can receive, which indicates financial statements are not materially misstated.

Action Items

Area of Emphasis – M.Ed. in Health Promotion –Mrs. Sayre moved the approval of the Master's of Education in Health Promotion; Dr. Campbell seconded; motion passed.

Policy on Catastrophic Leave – Dr. Rowe stated the word "by" should be inserted in 3.2. Mr. Rogers moved for the approval of the policy; Mr. Bailey seconded; motion passed.

Policy on Employee Background Check - Ms. Pitzer moved the addition of character references in 3.1.5; Dr. Campbell seconded; motion passed. Ms. Pitzer moved the addition of the statement "Only the President or his/her designee has the authority to extend the offer of employment" in 3.2.6; Mr. Rogers seconded; motion passed. Ms. Pitzer moved the adoption of the policy as amended; Mrs. Anderson seconded; motion passed.

Naming of the Post Office the Charles “Chuck” Marshall Jr. Post Office – Ms. Bozman moved the approval of renaming the post office the Charles “Chuck” Marshall Jr. Post Office; Mr. Bailey seconded; motion passed unanimously.

There being no further matters, Mr. Rogers moved for adjournment; Mr. Bailey seconded. Motion passed. Meeting adjourned at 11:00.

Respectfully submitted:

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J. Franklin Long  
Chair

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Margaret Sayre  
Secretary