

# Concord University Guide to Campus Resources

## **ARAMARK FOOD SERVICES (ARA): 304-384-5312 / 5313**

Offers several dining locations in the Student Center to provide you with great meals and great choices that are both affordable and nutritious. Dining hall features a special kiosk with nutritional information and tips on how to stay healthy. [www.concord.campusdish.com](http://www.concord.campusdish.com)

## **ATHLETIC EVENTS: 304-384-5347**

Sixteen NCAA Division II athletic teams that include baseball, basketball, softball, volleyball, football, soccer, golf, cross country, track, cheerleading, etc. Something for everyone's taste. The Leslie R. and Ruby Webb Carter Athletic facility includes two gyms and a dance studio.

## **AUTOMATED TELLER MACHINES:**

ATM services provided by Truist, and Triton ATM, front stairwell, Student Center ground floor. Transaction fees may apply.

## **BLUEFIELD AREA TRANSIT:**

Weekday bus service is free with Concord ID. Public can pay a fee to ride. Contact 304-327-8418 or 866-759-0978 for schedule and hours or visit [www.ridethebatbus.com](http://www.ridethebatbus.com)

## **CAMPUS STORE: 304-384-5314**

Located on the ground floor of the Student Center, offers textbooks, authentic Concord University collegiate apparel, drinkware, gift cards, diploma frames, computers, and supplies, as well as sundries to help you prepare for your success and daily living. Visit: [www.concordushop.com](http://www.concordushop.com)

## **CENTER FOR ACADEMIC AND CAREER DEVELOPMENT: 304-384-6074 (academic), 304-384-6292 (career)**

The Center for Academic and Career Development (CACD) is a "one-stop-shop" to help students succeed at Concord University. We are committed to assisting students throughout their time at Concord with making the transition from academic pursuits to a successful career path. The CACD works in conjunction with many departments and offices at Concord, including the Office of Financial Aid, Business Office, Registrar's Office, Counseling Center, Office of Disability Services, Student Support Services, drop-in tutoring, Housing and Residence Life, academic colleges and faculty, as well as community organizations. The CACD assists students with everything from choosing a major, registering for classes, locating a tutor, strengthening study skills, formulating a career plan, preparing professional documents, finding an on-campus job (Federal Work Study or CU Connect), and connecting with internship opportunities to helping with individual concerns. The Center for Academic and Career Development is open from 8 a.m. to 4 p.m., Monday through Friday. Additional appointments may be made by emailing [cacd@concord.edu](mailto:cacd@concord.edu) or [careerservices@concord.edu](mailto:careerservices@concord.edu). Students who attend classes at the Erma Byrd Center are also encouraged to contact us — we can provide services virtually or in-person on an as-needed basis. <https://www.concord.edu/cacd>

## **CHILD DEVELOPMENT CENTER: 304-384-6335 or 5386**

Located in South Towers Residence Hall, CU operates a licensed child care program for children ages 6 weeks through 12 years. Your child may be eligible for free or reduced child care. For more information, email Jackie Sims. <https://www.concord.edu/about/important-offices-centers/child-development-center>



### **COMMUTER LOUNGE:**

A relaxing place for commuter students to spend time between classes. The lounge, on the ground floor of the Student Center inside the game room, boasts a TV, refrigerator, microwave, and Wi-Fi accessibility.

### **COMPUTER LABS:**

The Student Center Gameroom and the Library have computers for use by all students for email and surfing the “web”. Divisions have computer labs for their students, and labs are located in the residence halls as well. If a printer is available, you must provide your own paper.

### **COUNSELING CENTER: 304-384-5290 / 6087**

Free counseling services and resources for students located on the 3rd floor of Student Center. [counseling@concord.edu](mailto:counseling@concord.edu). The counseling center also hosts the campus mindfulness room. <https://www.concord.edu/student-life/student-health-wellness/counseling-center>

### **DISABILITY SERVICES: 304-384-6086**

Ensures that persons with disabilities have equal access to the University’s programs, services, and activities. Persons with disabilities should contact Nancy Ellison, 1-304-384-6086 or 1-800-344-6679, if special assistance is required. Student Center Room 107. <https://www.concord.edu/student-life/student-health-wellness/disability-services>

### **EMERGENCY PHONES:**

Four locations on campus: one in parking lot behind Wooddell Hall, one in South Towers parking lot, one behind Student Center facing Wilson Hall, one behind Marsh Hall near library side facing toward the Fine Arts Building. These phones have the capability to communicate directly with police radios and 9-1-1.

### **EVENING & WEEKEND PROGRAMMING: 304-384-5310**

Through the efforts of the Student Activities office, entertainers, comedians, hypnotists, magicians, etc. perform in the SUBWAY area of the Student Center. Special family programming is also scheduled.

### **FINANCIAL AID: 304-384-6069**

Need help paying for college? The Financial Aid Office helps with FAFSA; financial aid awards, including grants, scholarships, Federal Work Study, loans, and more. Located in Marsh Hall Room A205, 8 a.m. – 4 p.m. [financialaid@concord.edu](mailto:financialaid@concord.edu) or visit <https://www.concord.edu/financial-aid> FAFSA Code: 003810

### **FITNESS CENTER: 304-384-6275**

Located between South and North Tower Residence Halls. Offers a comfortable and safe environment for work-outs. Available to students, faculty, staff, and community members. Cardio and weight training equipment are available. Visit our Facebook page: Concord University Recreation & Wellness for updated information. <https://www.concord.edu/student-life/student-health-wellness/fitness-center>

### **FOOD PANTRY:**

Located in the Rahall Atrium (next to the sand volleyball court), the CU Food Pantry is a free resource available 24/7 for those in need of assistance. The Concord community can either donate or utilize the following: non-perishable canned goods, college student school/ office supplies, and toiletries. We simply ask that you don’t take more than you need and that, if possible, you donate some of the listed items to make certain we have a



fully stocked pantry. For more information or to donate, contact George Williams at 304-384-5171 or [gwilliams@concord.edu](mailto:gwilliams@concord.edu). <https://www.concord.edu/student-life/food-pantry>

#### **FREE PANTRY:**

Located on the ground floor of the Student Center (lockers in back hallway area between Subway and the McNair office), it also has free items such as school supplies, toiletries, and grab-and-go food items.

#### **GAMEROOM:**

Ground floor of the Student Center. Offers ping-pong, billiards, video games, TV, Wii, Switch, and X-BOX games.

#### **GAP FUND:**

The CU GAP Fund is a small, emergency grant of a maximum \$250 for students who find themselves in a financial situation that may lead to quitting school. To qualify, students must be currently enrolled undergraduates in at least 12 credit hours; complete a short application explaining the need for the funds (e.g. medical, texts for a class, transportation, childcare, etc.) and provide documentation, if requested. There is an individual lifetime limit of \$1,000. To apply, fill out the online form here:

[https://concord.qualtrics.com/jfe/form/SV\\_eytdvW2ywBsGkTP](https://concord.qualtrics.com/jfe/form/SV_eytdvW2ywBsGkTP) or contact Student Affairs at 304-384-6035 or [studentaffairs@concord.edu](mailto:studentaffairs@concord.edu)

#### **HELP DESK (Technology): 304-384-5291**

The Office of Technology Services provides 24-hour technical support and services for Banner, computer labs, email, hardware/software maintenance, institutional research and data reports, digital broadcasting, distance education, equipment loans, network hosting, technology training, and web development to faculty, staff, students, alumni, and other members of the Concord community. If you have an issue, contact the Help Desk, Located in Rahall Technology Center or email them at [helpdesk@concord.edu](mailto:helpdesk@concord.edu)

#### **HOUSING/RESIDENTIAL LIFE: 304-384-5231**

Responsible for matters relating to the residence halls. Student Center Room 201. [housing@concord.edu](mailto:housing@concord.edu). <https://www.concord.edu/student-life/residence-housing>

#### **INFORMATION DESK: 304-384-3115 / 5246 / 5311**

Questions? Call or come see us! We're located on the Main Floor of the Student Center. Serves as lost and found center, makes student identification cards, operates the switchboard, etc.

#### **INTERNATIONAL STUDENT SERVICES: 304-384-6086**

Provides international students with assistance in adjusting to life in the United States, immigration advising for students on F-1 and J-1 visas. Contact Nancy Ellison at 304-384-6086, or email her at [nellison@concord.edu](mailto:nellison@concord.edu)

#### **INTRAMURALS: 304-384-6275**

An organized sports and activities program that encourages the participation of students, faculty, and staff. Open to all registered students, faculty, staff, and spouses of students, faculty and staff.

<https://www.concord.edu/student-life/student-health-wellness/intramural-sports>



### **J. FRANK MARSH LIBRARY: 304-384-5371**

Services available include reference assistance, an online catalog, Interlibrary Loan, photocopying, scanning, government document access, and a computer lab with free printing for Concord students. The Library webpage features access to various electronic research resources through academic databases as well as links to other websites that are useful for academic research. Marsh Library is home to the University Archive, preserving and displaying historical documents, photographs, and artifacts from Concord in all of its historical entities, as well as items about the history of the community of Athens. The University Archive also houses the Wells Goodykoontz Holograph Collection with photographs and signatures of numerous 18th, 19th, and 20th-century celebrities, politicians, and heads of state. See the website for Library hours:

<https://www.concord.edu/library>

### **MCNAIR SCHOLARS PROGRAM: 304-384-5153**

The McNair Scholars Program is a federally funded TRIO program that helps prepare undergraduate students to pursue a graduate degree. The program provides access to training and resources designed to make a successful transition into a graduate school or professional program. Located in Student Center Room 111. For more information email Vickie Hart at [vlhart@concord.edu](mailto:vlhart@concord.edu) or visit our webpage at

<https://www.concord.edu/mcnair>

### **MEAL PLANS: 304-384-5312 / 5313**

Available through the University's Food Service. On-campus board plans and commuter meal plans are available. Visit: [www.concord.campusdish.com](http://www.concord.campusdish.com)

### **MEDICAL (HEALTH CENTER): 304-384-6355**

Located on campus in Wooddell Hall, the Health Center provides basic level medical care for acute minor illness or injury, but also provides referrals for outside services. Services of the Health Center are included in your student fees. Your student fees cover the cost of the deductibles, co-pays, and co-insurance. Students are responsible for costs incurred outside of the Health Center, including lab work, x-rays, and prescriptions.

<https://www.concord.edu/student-life/student-health-wellness/student-health-medical>. Area walk-in clinics not affiliated with Concord: MedExpress (Walmart Plaza in Princeton, open 8 a.m.-8 p.m., (304) 425- 7615), New Hope Family Practice (365 Courthouse Rd, (304) 425-3922); Bluestone Health, (304) 431-5499.) (Note: Concord University is not endorsing specific medical services. We are providing names for convenience and information only.) Other local physicians may accept Concord University students. PCH maintains a physician directory via: <https://pchonline.org/our-staff/>

### **OFFICE OF PUBLIC SAFETY/CAMPUS POLICE DEPARTMENT: 304-384-5357 / 5356**

This office exists to maintain the safety and welfare of all members of the University community. Officers patrol all campus areas and buildings throughout the day and night. Locked your keys in your car (no power locks) or need a battery jump start? Contact us. In an immediate emergency, call 9-1-1; campus non-emergency number is 304-384-5357. <https://www.concord.edu/student-life/office-of-public-safety>

### **ORGANIZATIONS: 304-384-5310 / 5311**

There are approximately 35 official organizations on campus ranging from Greek, honor, religious, academic, and service, etc. Something for everyone!



**PARKING: 304-384-5212 / 5972**

If you have a vehicle on campus, you will need a parking permit. Go to: <https://concord.edu/parking> to fill out the form, and then take your permit to the Office of Public Safety, located on the first floor of the Rahall Technology Center in Room 105 to receive your decal.

**PASSPORT SERVICES: 304-384-5285**

The Post Office offers passport services to first-time applicants and renewals. (Photo needed: can be obtained at Athens CVS for a fee.) Email [passports@concord.edu](mailto:passports@concord.edu) to schedule an appointment for passport assistance or call 304-384-5285. Hours: Mon. – Fri., 8:00 a.m. – 3:45 p.m.

**POST OFFICE/MAIL OFFICE: 304-384-5285**

Need a stamp? Want to mail a package? We have a full service (with the exception of money orders). Campus post office is located on the ground floor of the Student Center. A fee of \$15 per semester is charged to the student's account upon assignment of a mail box. <https://www.concord.edu/mail-services>

**PROFESSIONAL CLOTHING CLOSET:**

Located on the 1st floor of the Student Center through the game room, it provides students a place to access professional clothing for interviews and other professional events, completely free of cost.

**REGENTS BACHELOR OF ARTS DEGREE: 304-384-5226**

The RBA Program allows a student to obtain a Baccalaureate degree by utilizing knowledge gained outside the traditional classroom setting. Marsh Hall, Room 240. <https://www.concord.edu/academics/regents-bachelor-of-arts-program-rba>

**REGISTRAR: 304-384-5142**

The Registrar's Office can help with gaining access to transcripts, and after you have completed 60 hours of course credit, can give you an official progression sheet so you can see how you are progressing in your degree. For more information, email [registrar@concord.edu](mailto:registrar@concord.edu). <https://www.concord.edu/academics/registrar>

**SEAN'S CORNER:**

College can be stressful! Sean's Corner is a safe place to go to relax, browse mental health literature and resources, or simply to de-stress. Located to the immediate left in North Towers lobby.

**STUDENT ACCOUNTS OFFICE: 304-384-5212**

The Student Accounts Office can help you with any questions related to your bill. <https://www.concord.edu/studentaccounts>

**STUDENT CENTER / STUDENT ACTIVITIES: 304-384-5310**

The Student Center Office works to provide cultural, social, intellectual, recreational, and governance programs to complement the educational experience. It also manages the operation of the switchboard, game room, post office, special events, Welcome Center, I.D. office, and welcome week activities. Located in Room 203 of the Jean and Jerry Beasley Student Center. <https://www.concord.edu/student-life/student-center>

**STUDENT EMPLOYMENT OFFICE (Payroll): 304-384-5272**

Looking for an on-campus job? Search available openings at <https://www.concord.edu/joinhandshake.com/>



## **STUDENT GOVERNMENT ASSOCIATION (SGA): 304-384-5147**

These elected and/or appointed students are your representatives to the Concord administration, its Board of Governors, and to State officials. It also includes a peer Student Conduct System. SGA meets every Thursday at 4 p.m. in the Student Center State Room. Meetings are open to all interested persons. Office is located on the ground floor in the Student Center. <https://concorduniversitysga.weebly.com/>

## **STUDENT SUPPORT SERVICES: 304-384-6088**

Student Support Services serves first-generation, low income, or disabled students by providing free comprehensive services, including personal, academic, career counseling, tutoring, reading skills support, and a computer lab. Student Center Room 202. <https://www.concord.edu/sss>

## **STUDY LOUNGES:**

To provide quiet areas for study, Concord has a number of lounges throughout campus. A 24-hour study lounge with computers is in the Rahall Atrium, monitored by camera; residence hall study lounges are available for residential students; and the Student Center study lounge is located near the dining hall entrance in the Jean & Jerry Beasley Student Center.

## **TECHNOLOGY SERVICES: 304-384-5291**

Helps with technology across campus including email, blackboard, myconcordu, wi-fi, and more. Contact [helpdesk@concord.edu](mailto:helpdesk@concord.edu) for assistance. <https://www.concord.edu/technology>

## **TITLE IX:**

Concord University is committed to creating a safe educational environment free from sexual discrimination, harassment, and misconduct. All Concord University faculty and staff members are Mandated Reporters, and we encourage all students and employees who are victims of sexual discrimination, harassment, or misconduct to report such to the Title IX Coordinator, Dr. Joan Pendergast, via email at [titleix@concord.edu](mailto:titleix@concord.edu). via phone at 304-384-5289, or in person at Room 105, 1st Floor of Marsh Hall. Please visit our webpage for more information: <https://www.concord.edu/student-life/title-ix>.

## **TUTORING:**

Need tutoring or a place to study? The Learning Center, located on the top floor of the Marsh Library, is the place for any student to go for tutoring and study hall needs. Open Monday-Thursday 9 a.m. – 9 p.m. Drop-in tutoring services available 12 p.m. – 9 p.m. Check out the drop-in tutoring schedule and other public tutoring locations at: <https://www.concord.edu/student-life/cacd/academic-development/tutoring-services>. Virtual tutoring also available. Have questions or need more information? Call the CACD at 304-384-6074 or [cacd@concord.edu](mailto:cacd@concord.edu)

## **UNIVERSITY CHAT BOT**

Many campus offices have a chat bot located at the bottom right corner of the page that says, “Questions? Ask ROAR.” This is a great way to get quick answers to commonly asked questions.

## **VENDING MACHINES:**

Drink and snack machines are located in various campus buildings, including the Student Center, Rahall Technology Center, Fine Arts Building, Marsh Hall, and the Carter Center.



**VETERANS LOUNGE:**

Located in Suite 246, Rahall Technology Center. A place to relax or study with fellow veterans. Email: [veterans@concord.edu](mailto:veterans@concord.edu). Call: 1-888-384-VETS or 304-384-5171 for more information.

<https://www.concord.edu/veterans>

**WELCOME CENTER:**

Located on the Main Floor of the Student Center. Guests and visitors are greeted and directions and information are provided. Campus maps and brochures are available upon request. Call 304-384-5311.

**WV Collegiate Recovery Network (WVCRN): 304-800-7945**

As part of the WVCRN, Concord has peer recovery support specialist, Brandon Whitehouse, on campus, located in the Grant House (100 1st Ave. Athens, WV). WVCRN and Brandon provide individual support services, SMART recovery, ally training, and naloxone training. <https://www.concord.edu/student-life/student-health-wellness/counseling-center/collegiate-recovery-program>

